

## User Guide

Welcome to the new Bilton Grange app!



### What does the app do?

This app provides, through user's mobile smartphones and tablet devices, access to a range of school information and media (see below).

The Bilton Grange app has been initially configured for iOS (Apple) and Android (Google) operating systems.

### The app will contain:

- Selected school news and updates
- Push message alerts
- The school calendar
- Homework information
- Access to the School Money website
- Access to Bilton Grange website
- Contact details
- Photo gallery
- Useful documents

### How to download it...

For users with iPhones/iPads – go to the Apple iTunes App store and search for **Bilton Grange** – once you have located the icon (shown above) simply click 'Download' and install on your phone. It's free. Simply tap on the icon installed to open.

For Android phones – go to the Google Play Store, select Apps, and then search for **Bilton Grange** – once you have located the icon (shown above) simply click 'Download' and install on your phone. It's free. Simply tap on the icon installed to open.

### Once you have downloaded it...

Click the envelope icon in the right hand corner of the App to select which categories you would like to receive as push notifications (messages from the school). **Remember this will replace the text message service from the school so please ensure you switch on the categories for your child(ren)s class AND the General category.**

### Some handy tips on how to use it

- Access to the above functions is through the page icons shown at the bottom of your phone's screen.
- Whilst the app will function with the phone operating anywhere there is a network signal, it will operate best when the phone is connected to Wi-Fi.
- If for any reason you experience an issue with the app, try fully closing the app (swipe from the screen) and then re-open.

**IF YOU HAVE ANY DIFFICULTIES WITH THE APP PLEASE CONTACT THE SCHOOL OFFICE**